Instructions for Brown University Students: Cross-Registration at RISD

Cross-registration begins on the first day of RISD's semester and spans for 7 days (RISD's Add/Drop period). Cross-registration is not available after RISD's Add/Drop period ends (see the <u>Academic</u> <u>Calendar</u> for details).

Search for online courses at RISD

Access RISD's course catalog here: https://ss.risd.edu/student/courses.

Be sure to select the appropriate term for an accurate listing of available courses:

Search for Courses and Course Sections < <u>Back To Course Catalog</u>				
Filter Results		Filters /		
Availability	^	FD-		
Open Sections		This whic		
Subjects	^	Estin Grad		
FURNITURE DESIGN (15)		Regis Requ		
Show All Terms	^	Stud Loca		
Fall 2021 (15)		Offe FALL		

Once you've identified a course you are interested in, you may want to check the <u>Course Fee</u> page to see if the course has a fee, as you will be required to pay this fee before registration will be processed (this fee is in addition to any listed 'Estimated Materials Cost').

You should reach out to the instructor first to see if there are available seats.

Instructor contact info can be found in the 'Section Details', which can be located by clicking the 'View Available Sections' button in a course:

ers Applied: Fail 2020 X) ONLINE INSTRUCTION X
APPAR-3043 USES OF ANIMALS (3 Credits) This hybrid studio-elective course will follow a series of twelve lectures given at the South Kensington Museum as published in P.L. Simmonds, Animal Products. This seminal work served as a compliation of the trade exhibition collections from the 1851 Crystal Palace exposition that eventually served as the seed for the collections of the South Kensington Museum and finally the Branch Museum of the Department at Bethnal Green. These collections laid the foundation for much of the Victoria and Albert Museum collections (V&A) that in turn influenced the creation of RISD and the RISD Museum in 1877. This course will examine design and fashion, naturalist journals, and literature as a means to develop the students design vocabulary and materials palate. Students will compare the tastes and techniques of the Victorian era to contemporary design practices, with Case studies of designers utilizing the natural world as a resource and source for design. Weekly lectures will introduce students to artists and designers of the 19th century and compare them to contemporary artists and designers. These introductory ectures will be paired each week with a specific material examination and hand-on exploration vitis materials demonstrations and a sample notebook. We will engage in readings, group discussions, critique of student "Naturalist Journals," materials demonstrations, and examine historic and contemporary nits exist with medi- tield trips to the RISD Museum will be augmented by visits to the Edna W. Lawrence Nature Lab, RISD Materials library, The Providence Athenaeum, The Haffenreffer Museum of Anthropology at Brown University, The New Bedford Whaling Museum, and The Museum of Natural History, Roger Williams Park. Estimated Materials Cost: 520.00 Days to Apparel Design mojors only, sophamore and above Days to Apparel Design mojors only, sophamore and above Days to Apparel Design mojors only is only maderian of Instructor
Requisites: None Locations: MAIN CAMPUS Differed: ALL and/or SPRING View Available Sections for APPAR-3043

And then clicking on the specific section:

APPAR-3043 USES OF ANIMALS (3 Credits)				
This hybrid studio-elective course will follow a series of twelve lectures given at the South Kensington Museum as published in P.L. Simmonds, Animal Products. This seminal work served as a compilation of the trade exhibition collections from the 1851 Crystal Palace exposition that eventually served as the seed for the collections of the South Kensington Museum and finally the Branch Museum of the Department at Bethnal Green. These collections laid the foundation for much of the Victoria and Albert Museum collections (V&A) that in turn influenced the creation of RISD and the RISD Museum in 1877.				
This course will examine design and fashion, naturalist journals, and literature as a means to develop the students design vocabulary and materials palate. Students will compare the tastes and techniques of the Victorian era to contemporary design practices, with case studies of designers utilizing the natural world as a resource and source for design. Weekly lectures will introduce students to artists and designers of the 19th century and compare them to contemporary artists and designers. These introductory lectures will be paired each week with a specific material examination and hand-on exploration via materials demonstrations and a sample notebook. We will engage in readings, group discussions, critique of student "Naturalist Journals," materials demonstrations, and examine historic and contemporary Museum objects within each theme material. Field trips to the RID Museum will be augmented by visits to the Edna W. Lawrence Nature Lab, RISD Materials library, The Providence Athenaeum, The Haffenreffer Museum of Anthropology at Brown University, The New Bedford Whaling Museum, and The Museum of Natural History, Roger Williams Park. Estimated Materials Cost: \$20.00 Open to Apparel Design majors only, sophomore and above Open to non-majors pendings set availability and permission of Instructor.				
Requisites: None Locations: MAIN CAMPUS Offered: FALL and/or SPRING				
View Available Sections for APPAR-3043				
Fall 2020				
USES OF ANIMALS 01				
Seats Times	Locations	Instructors		
7 Th 6:30 PM - 9:30 PM 9/10/2020 - 12/15/2020	ONLINE, ONLINE ONLIN Seminar	Brewer, L		

The 'Section Details' will pop up, which show the instructor's contact information:



Once the instructor has confirmed availability: you will need to fill out the cross registration form found here: <u>https://etcentral.risd.edu/idp-callback/google</u>. Only use your @brown.edu email address to log in; the form will not be accessible otherwise.

Select the 'Forms' link from the dashboard:

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Flow	
	Inbox >
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Form	S
	Forms >

Select 'Cross-Registration for Brown University Students'



Please review RISD's Health and Safety protocols as linked in the form.

Next, fill in all required personal information. Your 'Brown Email Address' is auto-populated.

RISD	Cross-F Univers	Cross-Registration for Brown University Students at RISD			
Please review RISD's H	lealth and Safety Protocols be	efore completing this f	orm.		
Have you taken a course at RISD before?) Yes	○ No		
If yes, what was your prev	vious RISD ID number (if known):	1234567			
Legal First Name	Middle Name	Last Name)		
	Optional				
Chosen First Name RISD recognizes that a person may chose a name to identify themselves that differs from					
Optional their legal name. Chosen Name will be visible on class rosters and in Canvas.					
Date of Birth	Banner ID	Brown Email Addres	55		
MM/DD/YYYY		first_last@brown.edu			

To select a class, first select subject, then course, then section.

	Term			
	2020FA			
	Select Subject			
	APPAR - APPAREL DESIGN		3	
	Select Course	•		
	APPAR-3043 - USES OF ANIMALS		כ	
	Select Section	N N		
	01 - Thursday 6:30PM - 9:30PM - La	aurie Brewer	人	
	Instructor Email	Course Credits	Course Fee (\$)	
	lbrewer@risd.edu	3.00	44.00	
	Please provide an explanation to t	the instructor regarding why	you wish to take this course.	
	Indicate any previous communication	or relevant information.		
	Please indicate your requested gradi	ng basis: O Sati	sfactory/No Credit O Letter Grade	
	I certify that I have read and understand the expectations set forth in the RISD Community			
	Commitment to Health Pl	edge.		
	Workflow			
	I his form will first route to the instruct	tor of the course for approval.	ation for you into this course, provided there is no	
	fee.	ar s Onice will complete registi	ation for you into this course, provided there is no	
	If there is a fee you will receive an e	mail with your RISD ID and ins	tructions on how to make payment of the fee.	
	Registration will be completed once p	payment is made.		
Submit	Attachments Download Print]		

If the section you have selected has a fee, you will receive a notification:



You will be provided with additional instructions on how to pay the fee once the instructor has approved your cross-registration request.

Use the text area to provide the instructor with an explanation regarding why you wish to take their course.



You must also indicate your requested grading basis, and indicate your pledge to abide by RISD's Health and Safety Protocols.

Once you have entered all required information and reviewed RISD's Health and Safety Protocols, click 'Submit':

	If there is a fee you will receive an email with your RISD ID and instructi Registration will be completed once payment is made.			
√ Submit	[] Attachments	Download	Print	

The form has two distinct workflows, depending on the subject of the course. If the course has a fee, the Registrar's Office will not process registration into the course until payment of the fee is made. RISD's Student Financial Services (SFS) will confirm payment receipt.

- For courses in Liberal Arts (subjects of: HPSS, LAS, LAEL, THAD, SCI): Student → Brown → Instructor → RISD Registrar's Office (with a fee: → SFS → Registrar's Office)
- For studio subjects: Student → Instructor → RISD Registrar's Office (with a fee: → SFS → Registrar's Office)

If your course has a fee, you will receive an email notification outlining the steps to make payment:

Etrieve Flow Notification > Inbox ×			8	Ø			
Etrieve@risd.edu to me ▾	10:11 AM (3 hours ago)	☆	*	:			
to me * The course you are registering for has a course fee of 44.00. You must pay this amount before registration is processed. Your RISD student id is 1234567. This ID number is required to make a payment through risd.afford.com To complete payment: 1. Visit 'https://risd.afford.com' 2. From the 'Make a One-Time Payment through the TMS Payment Portal' dropdown, select 'Rhode Island School of Design – Tuition Payment Gateway' 3. Click the 'Make a One-Time Payment' button 4. Fill in the 'Student Information' and enter your RISD ID, 1234567, in the 'School Student ID field' 5. Enter the payment amount of 44.00 in the RISD Payments. If you have any issues or questions regarding your payment, please contact Student Financial Services at sfs@risd.ed or 401.454.6661. Once payment is confirmed by Student Financial Services, the Registrar's Office will process your registration.							

Once the Registrar's Office has processed registration into the course, you will receive a confirmation email:



RISD's Registrar's Office will notify Brown University's Registrar's Office regarding completed registrations.

If your request is declined:

Anyone in the workflow is able to decline your request. Below is an example of a decline notification:

