

## **Cross-Registration**

### **Brown Students Cross-Registering in RISD Wintersession**

#### Process:

- Brown students may take up to 12 credits (2-4 courses) at RISD.
- For studio courses at RISD, you either must have VISA 100 as a pre-requisite, or get permission from the RISD instructor

It's not possible to pre-register for Wintersession. We recommend that you begin communicating with RISD faculty early to see if they may hold a seat for you in their course.

Visit: <https://ss.risd.edu/Student/courses> (RISD Student Planning)

- You will be able to see the course catalog as a guest.
- You can use the "Advanced Search" to search by term, department, or meeting time
- Find courses that you are interested in and would like to consider taking

#### Studio Courses

Once you have identified a course you'd like to take, communicate with the RISD instructor and seek pre-approval to join the course. (You can locate RISD instructor e-mails through the search function in the upper right of the risd.edu homepage.)

On the first day of Wintersession (January 6, 2022) the [RISD electronic cross-registration form](#) will become available. This electronic add form will only be available between January 6, 2022 the last day of the RISD add/drop period, January 13, 2022. Brown students who wish to enroll in a RISD Winterseesion course must complete this form during this window and may authenticate into the form using Google (using [@brown.edu](#) email).

Once the form is submitted, it will be routed electronically through the permission process.

#### RISD Liberal Arts Courses

Students wishing to take a liberal arts course at RISD will be contacted by Michele Zager after submitting their cross-registration form. They should be prepared to email ([michele\\_zager@brown.edu](mailto:michele_zager@brown.edu)) the course syllabus of the RISD course, as these courses must additionally be approved by the cognate department at Brown.

#### **\*\*\* Academic Calendar Differences \*\*\***

- RISD Wintersession and Brown Spring semesters overlap by 2 to 3 weeks. Note that this can impact your ability to participate fully in Brown shopping period and can be difficult to manage and not fall behind.
  - RISD Academic Calendar: <https://risdregistrar.wordpress.com/academic-calendar/>
  - Brown Academic Calendar: <https://www.brown.edu/about/administration/registrar/academic-calendar>

#### Recording Credits:

- A course taken in RISD Wintersession will be recorded in your Brown Spring semester.
- A RISD course is either 3 credits or 6 credits. A 3-credit course counts as 1 Brown credit and a 6-credit course counts as 2.
- You cannot take more than the equivalent of 5 courses in your Brown Spring semester. In other words, if you take a 3-credit RISD WS course, you can only take 4 Brown courses in the Spring. If you take a 6-credit RISD WS course, you can only take 3 Brown courses.

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#### Cost Considerations:

- You may wish to consult with Financial Aid regarding additional costs incurred during Wintersession.

#### Course Fees

- Some RISD courses require course fees that Brown students must pay upfront before registering for the course. For a list of RISD courses with fees by term, [click here](#). Fees must be paid to RISD Student Financial Services prior to being registered for the course. Student Financial Services only accepts debit and credit cards for this payment (payments are made online at the time of registration as part of the electronic form).

#### Dining

- Your Brown meal plan is not accessible during the winter break.
- Brown Fall Meal Plans end Dec. 21, 2021. Second Semester Meal Plans begin Jan. 22, 2022.
- Brown Dining is open during RISD Wintersession. Students will need to purchase additional meals to cover the gap in their meal plan during Wintersession. Brown Dining will be open for Winter service from Dec. 23, 2021 - Jan. 21, 2022. (Dining is fully closed on Dec. 22, 2021)
- Winter meal service will be out of the Verney-Woolley. Hours of operation will be posted in December.

#### 2021-2022 Brown Dining Rates

	<b>Winter Break</b>	<b>Winter Session</b>
<b>Start</b>	12/23/2021	1/3/2022
<b>End</b>	1/2/2022	1/21/2022
<b>Weekly Rate</b>	\$ 246.11	\$ 246.11
<b>Full Rate</b>	\$ 386.74	\$ 668.00
<b>Full Rate Total (12/23-1/21)</b>		<b>\$ 1,054.74</b>

If you are interested in on-campus Brown meal options, you may contact the main Dining office at 401-863-3343, [dining\\_services@brown.edu](mailto:dining_services@brown.edu), or stop by at 144 Thayer Street for more information.

#### Additional Considerations:

- If you are an international student with a student Visa, you should consult with OISSS about RISD Wintersession.

#### Housing

- Students who live on-campus and are enrolled in RISD Wintersession credit-bearing courses that meet on campus will be able to stay in the same Brown dorm room as they do during the regular academic year, at no additional cost.
- If, a student intending to take a RISD Wintersession course does not successfully register for a course, they may continue to access on-campus housing for the rest of the winter break if so desired, but will have to pay the standard early arrival rate of \$39 per day.

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- Students who live off-campus should budget their normal rent cost for the month of January and should plan to live in their regular housing; they are not eligible to live on-campus during Wintersession
- Students are required to fill out the [Winter Break Housing form](#) by the priority deadline of 5pm on Wednesday, December 1, 2021, if they need to stay past 12 noon on Wednesday, December 22, arrive prior to 8am on Saturday, January 22, or remain in on-campus housing for the entire Winter Break
- Students may e-mail the Office of Residential Life directly at [res life@brown.edu](mailto:res_life@brown.edu) with questions about early arrival.